# Competency-based training and assessment (CBTA) for flight crew - draft Advisory Circular 61-09 v1.0

# Overview

Advisory Circular (AC) 61-09 v1.0 will help flight training operators, instructors, examiners and assessors to understand and apply the principles of Competency-based Training and Assessment (CBTA) guidelines.

The AC provides:

* advice on how to further develop and maintain the highest standard of training
* how to navigate and use the Recognition of Prior Learning (RoPL) process and support ongoing activities where there is a requirement for training to be conducted by an authorised operator in accordance with an approved syllabus of training
* guidance for CBTA assessment programs to support flight training operators, instructors, examiners and assessors
* assistance in the development of RoPL policy and processes
* supporting tools to assist in gathering of evidence and confirmation of competency
* guidance in making and recording assessment decisions
* examples of Training and Theory Examination Summary, Units of Competency, a planning matrix, and lesson planning for flight training.

It will be of interest to:

* flight training operators
* flight instructors
* flight examiners and regulation 61.040 approval holders
* RoPL assessors
* CASA flying operations inspectors
* trainee pilots
* trainee flight engineers
* VET and tertiary sector organisations.

## **Why your views matter**

CASA recognises the valuable contribution that community and industry consultation make to the regulatory development process.

This is the initial AC for Competency-based training and assessment (CBTA). We are seeking feedback on whether this AC is fit for purpose and provides adequate guidance on:

* the CBTA concept and its utilisation.
* RoPL evidence gathering, assessment and implementation

A copy of the draft AC is provided below under the Related heading, as well as appearing on the feedback page of the survey.

Please read the draft AC before providing your feedback.

We have also provided an MS Word copy of the online consultation for ease of distribution and feedback within your organisation.  Please note, the MS Word copy is not to be used as an emailed submission, unless there are extenuating circumstances and this form of submission has been agreed to by the consultation project lead.

**What happens next**

At the end of the response period for public comment, we will review each comment and submission received. We will make all submissions publicly available on our website, unless you request your submission remain confidential. We will also publish a Summary of Consultation which summarises the feedback received, outlines any intended changes and details our plans for the AC.

# **Give Us Your Views** [Appears on the overview page at the bottom]

[Online Survey](https://consultation.casa.gov.au/regulatory-program/pp1816us/consultation/) [This link is on the front page of the survey and takes you to the survey questions]

**Related**[This section is at the bottom of the front page and contains all the links to other sites and documents related to this consultation]

**Related Documents**

List of documents attached to the consultation

* Draft 61-09 v1.0 - Competency-based training and assessment (CBTA) for flight crew
* Annex A to Draft AC 61-09 v1.0 - Recognition of prior learning candidate application
* MS Word copy of online consultation

# **Audience & Interest groups**

**Audience**

* Flight instructors and flight examiners
* Flight training operators
* VET and tertiary sector organisations providing aviation theory training.
* Self-administering Aviation Organisations
* Parachuting sport aviation bodies
* Balloon Instructors and flight examiners
* Balloon Sports aviation operators
* Part 142 operators
* Part 141 operators
* Drone Training organisation

**Interest**

* Licensing
* Flight training
* Training and checking systems

# Page 1. About this consultation

This consultation asks for your feedback on the Draft AC 61-09 v1.0*.*

We will ask you for:

* **personal information**, such as your name, any organisation you represent, and your email address
* **your consent** to publish your submission
* **your responses** to the proposed changes in the guidance
* **any comments** you may want to provide
* **demographic information** to help us understand your interest in the guidance

# Page 2. Personal Information

## First name

*(Required)*

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## Last name

*(Required)*

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## Email

*If you enter your email address you will automatically receive an acknowledgement email when you submit your response.*

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## Do your views officially represent those of an organisation?

*(Required)*

*Please select only one item*

[ ]  Yes, I am authorised to submit feedback on behalf of an organisation

[ ]  No, these are my personal views.

## If yes, please specify the name of your organisation.

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Which of the following best describes the group(s) you represent?

*Please select from the following list (you may select more than one group)*

[ ]  flight training operators

[ ]  flight instructors

[ ]  flight examiners

[ ]  CASA inspector

[ ]  trainee

[ ]  other instructors and assessors (for example: university, VET, TAFE, other tertiary education)

Please specify “Other” if selected.

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# Page 3. Consent to publish Submission

To provide transparency and promote debate, we intend to publish all responses to this consultation. This may include both detailed responses/submissions in full and

aggregated data drawn from the responses received.

Where you consent to publication, we will include:

* **your last name** if the submission is made by you as an individual or
* **the name of the organisation** on whose behalf the submission has been made
* **your responses** and comments

We **will not** include any other personal or demographic information in a published response.

Do you give permission for your response to be published?

*(Required)*

*Please select only one item*

[ ]  Yes - I give permission for my response/submission to be published.

[ ]  No - I would like my response/submission to remain confidential but understand that de-identified aggregate data may be published.

[ ]  I am a CASA officer.

# Page 4. Draft AC 61-09 v1.0 Competency-based training and assessment for flight crew - feedback

**Fact Bank:** Draft AC 61-09 v1.0 and Annex A to draft AC

**Question 1.** Do you think this AC explains the concept of Competency Based Training and Assessment (CBTA) and Recognition of Prior Learning (RoPL) adequately?

*Radio buttons*

[ ]  Yes

[ ]  Yes, but with changes (please specify)

[ ]  No (please explain why)

[ ]  Not my area of expertise/not applicable

Comments

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**Question 2.** Do you think the information provided in the AC will assist a training operator to implement CBTA and RoPL processes and procedures?

*Radio buttons*

[ ]  Yes

[ ]  Yes, but with changes (please specify)

[ ]  No (please explain why)

[ ]  Not my area of expertise/not applicable

Comments

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**Question 3.** Do you think the guidance provided in the AC will enable the consistent and reliable use of CBTA and RoPL?

*Radio buttons*

[ ]  Yes

[ ]  Yes, but with changes (please specify)

[ ]  No (please explain why)

[ ]  Not my area of expertise/not applicable

Comments

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**Question 4.** Do you agree the guidance provided in this AC is sufficient to promote implementation of CBTA and RoPL when developing training packages?

*Radio buttons*

[ ]  Agree

[ ]  Agree, but with changes (please specify)

[ ]  Disagree (please explain why)

[ ]  Not my area of expertise/not applicable

Comments

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**Question 5.** Do you think additional guidance is required to assist in the development of training packages to satisfy CBTA principles?

*Radio buttons*

[ ]  Yes (please specify which matters)

[ ]  No

Comments

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